

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
JANUARY 10, 2011 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on January 10, 2011 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6th Street, Coupeville, Washington. Angie Homola, Chair, Helen Price Johnson, Member, and Kelly Emerson, Member were present. The meeting began with the Pledge of Allegiance.

EMPLOYEE SERVICE AWARDS (Recording @ :35)

| <u>Department</u> | <u>Employee</u> | <u>No Years</u> |
|----------------------|------------------|-----------------|
| Central Services | Michael Hastings | 5 |
| Health | Loretta Bezold | 10 |
| Jail | Eric Bingham | 5 |
| Prosecuting Attorney | Jennifer Wallace | 15 |
| Public Works | Kevin Hofkamp | 20 |
| Sheriff | James Scott | 5 |
| Sheriff | Robert Davison | 15 |
| Sheriff | Kelly Mauck | 15 |

EMPLOYEE OF THE MONTH FOR DECEMBER

(Presentation by Keith Higman)

Dori Johnson – Community and Family Health

Recently the WIC program (The Special Supplemental Nutrition Program for Women, Infants and children) was scheduled to have a significant reduction in staff due to budget cuts. This reduction would have meant loss of valuable and timely services to hundreds of Island County residents. Dori coordinated with the state WIC staff and with the Island County Public Health management team to secure additional funding so that current staffing levels would continue for 2011. She went beyond the expectations of her job to help with getting the funding needed to retain a clerk/certifier whose position was to be eliminated and to maintain a registered dietitian's hours at the current level. Dori Johnson serves as model of public service in her concern and her creative approach to improve the lives of lower income families in our county.

SPECIAL RECOGNITION

(Presentation by Katie Hicks)

Michele Reagan - Elections

Winner - Wellness Committee's Chill Out Challenge

SPECIAL RECOGNITION

(Presentation by Melanie Bacon)

2010 Wellness Committee Ambassadors

SPECIAL RECOGNITION

(Presentation by Donna Keeler and Cathy d'Almeida)

Mike Etzell – Human Services

Winner - Coupeville's Trip Reduction Program for January

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SPECIAL RECOGNITION

(Presentation by Elaine Marlow)

Dave Jamieson – Chief Civil Deputy Prosecuting Attorney

PUBLIC INPUT OR COMMENTS (*Recording @ 28:40*)

Nels Kelstrom believes that Commissioner Emerson should recuse herself in all matters dealing with the Planning Department, land use regulations and all financial decisions affecting these subjects due to an irreconcilable conflict of interest (*handout provided and on file with the Clerk of the Board*).

Rufus Rose asked that on days when employee awards are presented, that the Board wait to begin the meeting until the room is cleared of people.

CONSENT AGENDA (*Recording @ 32:55*)

[Documents on file with the Clerk of the Board]

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda with the exception of Item 13, *Out-of-State Travel Request*, moved to the Regular Agenda at the request of Commissioner Homola:

Pre-audited bills: \$185,711.29
Vouchers: \$247,351.60
Electronic funds transfers: \$203,311.91
Payroll: \$576,470.25
Minutes: Work Session: 1/15/10

Human Resources – Personnel Action Authorizations

| <u>Department</u> | <u>PAA #</u> | <u>Description</u> | <u>Position #</u> | <u>Action</u> | <u>Eff. Date</u> |
|----------------------|--------------|--|-------------------|---------------------------------|------------------|
| Assessor | 001/11 | Appraiser Level 2 | 107.03 | Personnel Action | 01/01/11 |
| District Court | 002/11 | Court Clerk District & Municipal | 1002.07 | Replacement Position | 01/10/11 |
| Public Works – Parks | 003/11 | Camano Parks Tech .94 fte | 1755.03 | Personnel Action (Reduce Hours) | 01/01/11 |
| Public Works – Parks | 004/11 | Parks Tech .94 fte | 1755.01 | Personnel Action (Reduce House) | 01/01/11 |
| Public Works | 005/11 | Oak Harbor Road Shop Supervisor | 2204.03 | Replacement Position | 02/01/11 |
| Public Works | 006/11 | Acting Supervisor Oak Harbor Road Shop | 2204.03 | Personnel Action | 02/01/11 |

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|---------------|--------|---|---------|---|----------|
| Treasurer | 007/11 | Deputy Treasurer | 2103.00 | Personnel Action (Increase Hours) | 01/01/11 |
| WSU Extension | 008/11 | Lighthouse Program Coordinator .70-1.00 fte | 1211.00 | Replacement Position | 02/01/11 |

Human Services

Contracts with mental health professionals to provide short term counseling services:

- Contract with Debby Elwell. Contract No.HS-01-11; Amount: \$20,000 (RM-HS-10-0530)
- Contract with Arely Jimenez. Contract No.HS-02-11; Amount: \$20,000 (RM-HS-10-0531)
- Contract with Susan Yorton. Contract No.HS-05-11; Amount: \$20,000 (RM-HS-10-0543)
- Contract with Lena Swanson. Contract No.HS-08-11; Amount: \$20,000 (RM-HS-10-0539)
- Contract with Jay Shapiro. Contract No.HS-10-11; Amount: \$10,000 (RM-HS-0505)
- Contract with Marisa LaRue. Contract No.HS-13-11; Amount: \$10,000 (RM-HS-10-0533)
- Contract with Elizabeth Otterson. Contract No.HS-17-11; Amount: \$5,000 (RM-HS-10-0535)
- Contract with Barbara Riffle. Contract No.HS-20-11; Amount: \$10,000 (RM-HS-10-0538)
- Contract with Mary Wotring. Contract No.HS-25-11; Amount: \$10,000 (RM-HS-10-0542)

Public Works – County Roads

- Retaining Wall & Slope Easement – Frostad Road Improvements Project; CRP 96-06B, Work Order No. 209; Briggs N. & Judy A. Willoughby; Division 9, Block 15, Lot 15 of the Plat of Dugualla Bay Heights; Sec. 17, Twp 33N, R 2E. (RM-PW-08-0210) (PW-0820-125)
- Evergreen Surveying, Inc. – Consultant Agreement; On-call Consultant Contract – Surveying; \$150,000.00; Expiration date – December 31, 2013 (RM-PW-10-553) (PW-1020-128)
- Purchase Order No. 9361 – DLT Solutions; Subscription renewal for AutoCAD for 2011 (AutoCAD Map 3D, AutoCAD Civil 3D); \$6,800.30 (incl. WSST) (RM-PW-11-0002) (PW-1120-02)

Public Works - Emergency Management

- Grant Contract Agreement – Snohomish County, Washington State Military Department and US Department of Homeland Security; Prepare & improve agency's ability to respond to and recover from disaster; \$161,008 (Federal) (RM-DEM-10-474)
- Resolution C-02-11 (DEM-02-11) In the Matter of Adopting the Island County Comprehensive Emergency Management Plan for Unincorporated Island County.

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Sheriff

Interlocal Agreement with Whatcom County for Northwest Mini-chain - transportation of prisoner for Island County along the I-5 corridor. Amount: \$11,295.00 (RM-SHER-10-0507)

Liquor License(s)

Letter of Non-Objection for Greenbank Farm Management Group's special event to be held January 21, 2011 from 1:00 p.m. – 9:30 p.m. and January 22, 2011 from 7:00 p.m. – 9:30 p.m. at the main barn of the Greenbank Farm.

REGULAR AGENDA (Recording @ 38:15)

[Documents on file with the Clerk of the Board]

Public Health

Out-of-State Travel Request for Environmental Health Director to attend the Environmental Public Health Leadership Institute at the US Communicable Disease Center (CDC) in Atlanta, Georgia on February 28 – March 4, 2011. The CDC will pay all Mr. Henderson's costs associated with participation in the institute.

Commissioner Homola thought it worthy of recognition that Mr. Henderson applied to the Institute and from 5000 applicants, 21 were accepted, one of which was a County employee. Mr. Henderson's travel will be paid through the program so there will not be a cost to Island County.

By unanimous motion the Board approved Mr. Henderson's out-of-state travel request.

Consider appointments and/or re-appointments to various boards and committees

Recommendation of an appointment to the Island County Housing Authority Board

At the recommendation of Commissioner Price Johnson, and seconded by Chair Homola, the Board appointed Carol Parbs to the Island County Housing Authority. Commissioner Emerson abstained from the vote.

Recommendation of three appointments/reappointments to the Marine Resources Committee

At the recommendation of Commissioner Price Johnson, the Board unanimously re-appointed Ian Jefferds and Frances Wood and appointed Sabrina Haswell Ozturk to the Marine Resources Committee.

PUBLIC HEARINGS (Recording @ 44:00)

[Documents on file with the Clerk of the Board]

Human Services

Community Development Block Grant. Public testimony will be taken on the County's application for a \$500,000 Community Development Block Grant (CDBG) funds for a housing rehabilitation program for low and moderate income homeowners is proposed. CDBG funds are federal Department of Housing and Urban Development funds made available on a competitive basis to cities and towns with less than 50,000 people and counties with populations less than 200,000. The Opportunity Council will be a sub-recipient under the proposed grant and will

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administer the program. The Opportunity Council is a private, non-profit Community Action Agency serving homeless and low-income families and individuals. Its goal is to help people learn to become self-sufficient.

At 10:45 a.m. the Chair opened the public hearing.

(Handout provided: Department of Commerce Community Development Block Grant Program dated August 2010 setting forth 2011 Funding Set-Asides; HUD National Objectives; CDBG Eligibility Guidelines)

Jackie Henderson, Human Resources Director and John Martin with the Opportunity Council provided an overview of the County's application for \$500,000 in Community Development Block Grant funds for a comprehensive housing repair program. If successful the County will subcontract with the Opportunity Council who will administer the program. Human Resources will receive a small portion of the money for administrative purposes so no cost to the County is expected.

Following dialogue with the Board the floor was opened to public comment.

Rufus Rose expressed concern that the Board may not be fully knowledgeable of the details of the effort. He believes that financial help to maintain property may discourage individual responsibility.

Daniel Goldsmith said that such programs are beneficial to the community at large, especially in light of the community's aging population.

Public comment was closed.

Ms. Henderson and Ms. Marlow addressed the comments and concerns expressed by the public.

Resolution C-03-11 Certifications of Compliance for Community Block Grant Application to the Washington State Department of Commerce

MOVED BY PRICE JOHNSON to APPROVE Resolution C-03-11, SECONDED BY HOMOLA with comment. MOTION CARRIED: 3-0

Project Summary

MOVED BY PRICE JOHNSON to APPROVE the Project Summary as presented, SECONDED BY EMERSON. MOTION CARRIED: 3-0

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COMMISSIONERS COMMENTS & ANNOUNCEMENTS (*Recording @ 1:10:05*)

Resolution C-01-11 (DEM-01-11) Proclamation of Emergency

On Tuesday, January 4, 2011, at the request of the Public Works Director, the Board held an Emergency Session pursuant to RCW 42.30.070 to declare an emergency at the Glendale watershed basin due to an increase in water levels behind a culvert in Frogwater Road and flooding back to Deerfield Lane. The excessive buildup of storm water posed a threat to surrounding property owners, downstream property owners, and public lands.

Mr. Oakes provided background and an update on staff's effort to prevent flooding and the threat of damage to public and private property. Public Works expects to install an overflow pipe about Wednesday of this week after the water levels are sufficiently lowered by pumping.

The Commissioners expressed their appreciation to Mr. Oakes and his staff for their hard work and diligence during challenging weather conditions.

Commissioner Emerson

In response to Mr. Kelstrom's public comment, Commissioner Emerson said she has been advised about where there may enter a conflict of interest and will act accordingly.

Commissioner Price Johnson

- The Commissioner has been in touch with the Ferry Advisory Committees who will be pulling together a joint session of both the Coupeville and Clinton Advisory Committees later this week. The discussion will be the Governor's proposal and alternative solutions to address the funding crisis in the ferry system.
- Attended the League of Women Voters' Legislative Brunch last Saturday. The Commissioner provided the League's legislative priorities.
- Noted and acknowledged was the past practice of each commissioner taking the lead on issues that generate from their respective geographic districts.
- The Commissioner asked for a moment of silence for Representative Giffords and those who were injured and lost their lives as a result of the shooting in Arizona.
- The Board will take action January 24 on the Council of Governments' recommendation for award of the .09 Rural Economic Development Sales Tax Funds to the EDC.

Chair Homola

- The Chair reported on the Environmental Priorities Coalition Legislative Workshop she attended in Seattle.

EXECUTIVE SESSION ANNOUNCED

At 11:30 a.m. Chair Homola announced that the Board would recess for five minutes than meet in Executive Session as allowed under RCW 42.30.110(1)(i) to discuss with Prosecuting Attorney Greg Banks and Chief Civil Deputy Prosecuting Attorney David Jamieson potential/pending

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litigation. The Executive Session would be held in the Commissioners' Hearing Room and was expected to last approximately 30 minutes with no announcement afterwards.

At 11:35 a.m. the Board, along with Prosecuting Attorney Greg Banks, Chief Civil Deputy Prosecuting Attorney David Jamieson, and Public Works Director Bill Oakes, went into Executive Session.

At 12:05 p.m. the Chair came out of Executive Session to announce that another 10 minutes would be needed.

There being no further business to come before the Board the meeting adjourned at 12:15 p.m. following Executive Session. Due to the Martin Luther King Holiday on January 17, the Board will meet next in Regular Session on January 24, 2011 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Angie Homola, Chair

Helen Price Johnson, Member

Kelly Emerson, Member

ATTEST:

Elaine Marlow, Clerk of the Board